



# Corporate and Trade Finance Fees and Charges

# Corporate Fees and Charges

Cheque Processing	
First Cheque book issued upon opening the account	Free of Charge 10 leaves
Cheque books for corporate accounts	QR 50 (50 leaves)
Next Small Cheque Book (25 leaves)	QR 25 (25 leaves)
Next Big Cheque Book (50 leaves)	QR 50 (50 leaves)
Cheque books with specific design according to the desire of the customer	Actual cost + 20% (minimum QR 500)
Delivery of cheque book by mail	QR 50 per delivery
Issuing a cash withdrawal form to draw cash, in the absence of cheque leaf (Corporate accounts)	QAR 10 per Transaction for amount less than QR 1,001
Cheque sent in special clearing (Outward clearing)	QAR 50
Cheque returned (Inward) due to insufficient funds / no funds	QAR 400 per cheque
Cheque returned (Inward) due to legally accepted reasons	Free
Cheque returned (Outward)	Free
Stop payment of cheque book of any number of leaves	QAR 500
Drawer's signature differs	QAR 100
Additional drawer signature required	QAR 100
Stopped by drawer due lost or Forged/ Manipulation Cheque	QAR 100
Replacement or cancellation of PDC	QR 25 per cheque
Safe keeping of Post Dated Cheques (PDC) – Current Year	QAR 10 less than 1 year
Safe keeping of Post Dated Cheques (PDC) – After One Year	QAR 15
Signature Verification on Cheque and Good for Payment Cheque	
Signature verification	QR 150 against each Signature verification
Instructions to Transfer from Accounts	
Transfer from one account to another inside the bank	Free
Balance (Sweep) orders	QR 100 Once
Transfer instruction on humanitarian reasons for Zakat, Red crescent etc	Free
Statement of Accounts, Balance Certificate & Advices	
Issuing a monthly (periodic) statement of account	Free if requested online

Statements endorsed by banks other than the periodic one	QAR 10 per month up to 5 years and QAR 20 per month above 5 years
Statements that show transactions for the past one to five years	
Statements that show transactions for more than five years ago	
Corporate accounts statements that show transactions within one year	
Corporate accounts statements that show transactions more than one year	
Duplicate copy of credit / debit advices	QR 25 each
Charges for statements sent through MT 940 / MT950	QR 500 per month
<b>Issuing Certificates</b>	
Issuing of liability letter to other banks	QR 100 per letter
Clearance letter (No liability certificate)	QAR 250 per letter
Customer's balance certificate / or another letter	QAR 250 per certificate
Balance confirmation certificate to auditors	QR 250 per certificate
Issuing letters for companies under establishment to Ministry of Commerce & Industry	QR 500 per request
Any other a/c investigation by customer	QR 150
Credit bureau reports (Per facility application / annual review)	QAR 100
TOD Overdrawing commission	(On case-by-case basis)
Safe custody sealed envelope or Box (depends on size)	QAR 200 for pending documents after 2 weeks from date of advice
<b>Accounts Services</b>	
Current Account minimum daily Balance Requirements	QAR 25,000 or QAR 500 monthly charges if the balance drops below. (With exemptions e.g. FDs balance, Borrowing accounts, WPS, etc)
Wage Protection System "WPS" Corporate Account	All company accounts that are registered with ABQ WPS payroll will be exempted from minimum balance charges
Charge for change in account title	QAR 250 per account
Charge for non submission of CR before expiry date	QR 250 per month
Penalty charges for breaking fixed deposit before maturity	1% less interest to be paid for the period from start date to break date

Dormant accounts (Corporate)	QAR 10 Monthly per balance less than QAR 500 or equivalent in other currencies
Cash withdrawal / deposit from / to foreign currency account	1% of amount withdrawn or deposited Min 5 USD or Its equivalent in QAR
Bulk salary processing	Less than 10 employees QAR 50
	From 11 to 50 employees QAR 100
	From 51 to 100 employees
	From 101 to 200 employees QAR 300
	From 201 to 300 employees QAR 400
	From 301 to 500 employees QAR 500
	From 501 to 1,000 employees QAR 600
	From 1,001 to 2,000 employees QAR 700
	From 2,001 to 3,000 employees QAR 800
	From 3,001 to 4,000 employees QAR 900
	From 4,001 to 5,000 employees QAR 1,000
	Above 5,001 employees QAR 1,100
Requesting Copies of previously paid cheques	QR 100 per cheque (Corporate accounts)
Uncollected and destroyed cheque books (more than 60 days)	QR 1 per cheque leaf (QR 25 for 25 leaf cheque book) Similar to cheque book cost / pricing
Uncollected and destroyed ATM cards (more than 90 days)	QAR 25/- for each card will be debited from employer account (if the account is active only)
Phone banking services	Free
Log in to account services through internet	Free
<b>Closing of Accounts</b>	
Fees of closing a corporate current account	QAR 100 within 12 months
<b>Manager's Cheques / FCY Draft</b>	
Issuing commission	QAR 100
Stop payment / cancellation	QR 50
Postages charges	QR 50
Courier charges	QAR 200 (outside Qatar)

Credit Relationship Pricing	
Interest rate on Credit Facilities	As per approval terms
Commission and Fees on Credit Facilities	As per approval terms
Past dues interest on loans	3% p.a. additional interest
Late payment fee on overdue / past due on loans	QAR 100
Excess over limit on Overdraft (OD)	3% p.a. additional interest
Casual OD for accounts overdrawn at any point of the month	10% p.a.
Postponement of loan instalment	0.50% Flat on the extended loan installment or as per approval terms
Extension of repayment period of loan / LTR	0.50% Flat on the extended Loan / LTR or as per approval terms
Prepayment penalty on terms of loan	2% of Prepayment amount or as per approval terms
Valuation report from external valuers	Actual valuer charge
Handling Charges on Registration of Lien Transaction Charges / Fees	
Preparation and registration of mortgage of properties per title deed / Ind. Plot + POA	QR 1,000
Preparation and registration of Hawalat Haque	QR 500
Release of charges on properties / shares or vehicles	QR 500
Amendment in mortgaged properties	QR 500
Registration of pledge of shares + POA	QR 500
Foreign Remittances (Outward)	
Transferring to another bank outside Qatar	QAR 150
Transferring to other countries (In full)	QAR 150 + USD 20 or equivalent + other beneficiary bank charges, if claimed later
Demand drafts in foreign currency	QR 100
Local Remittances (Outward)	
Transferring to another bank inside Qatar	QR 50
Stop Payment, Cancellation and Miscellaneous Charges	
Issuance of duplicate draft	QR 100
Stop payment and cancellation of FDDs	QR 100
Stop payment and cancellation	QR 100
Misc. charges (For additional services required by remitters)	QR 100

Postage charges	QAR 50
Courier charges	QAR 200
Foreign Remittances (Inward) Inward TT / Swift	
If paid to account holder	Free of Charge
In F/C and paid in QR to local banks	USD 20 or equivalent + other beneficiary bank charges, if claimed later
Inward Demand Draft	
In QR payable to a/c holder	Free of Charge
Standing Instructions	
Recording fees	QR 100
Amendment fee	QR 100
Cancellation fee	QR 50
Failed Standing Order Charges	QR 100 per failure S/O
Transfer from one account to another inside the bank	Free of Charge
Transferring to another bank inside Qatar	QR 10 plus remittance charges
Transferring to another bank outside Qatar (Full)	QAR 150 + Correspondent Bank Charges
Transferring to another bank outside Qatar	QAR 150
Outward Foreign Remittance – Queries and Investigation	
Inquiry for outward remittance	QR 100 + Other bank charges
Recall of outward remittance	QR 150 + Other bank charges
Amendment of outward remittance	QR 100 + Other bank charges
Copy of outward remittance	QAR 100
Corporate Card Fees & Charges	
Replacement of Credit Card	QAR 100
Overseas Payment Transaction	2% for Signature and 2.5% for Platinum
USD	
AED, BHD, KWD, SAR, OMR	
EUR, GBP, AUD, CAD, CHF, DKK, JOD, JPY, LBP, NOK, SEK, SGD	
Other Currencies	
Cash Advance Fees	5% or min. QAR 15
Interest Rate	2% per month
Late Payment Fee	QAR 50 per month

## Trade Finance Fees and Charges

Import Letter of Credit & Standby LC	
LC Opening commission	0.5% flat for minimum period of 3 months and thereafter after 0.17% per month or part thereof. Minimum QAR 500
Standby LC opening commission	0.5% flat for minimum period of 3 months and thereafter after 0.17% per month or part thereof. Minimum QAR 500
Amendment for value increase	Same as issuance
Amendment for validity extension	0.17% per month or part thereof minimum commission QAR 500
Other amendment	QAR 500
LC draft	QAR 350
Insurance arrangement	QAR 100
Request to cancel LC without utilization prior to expiry	QAR 350
Import Bills under LC	
Acceptance commission	0.17% per month or part thereof. Minimum QAR 500
Negotiation commission for bills under LC	0.17% flat minimum QAR 500
Discrepancy fees	Domestic LCs USD 100 or equivalent
	International LCs USD 150 or equivalent
Documents overdrawn LC limit	Same as LC opening
Documents presented after LC expiry date	0.17% per month or part thereof Minimum QAR 500
Reimbursement Fees	USD140 or equivalent
Payment charges	QAR payments QAR 150 Other currencies USD 50 or equivalent
Safe keeping of documents	QAR 200 for pending documents after 2 weeks from date of advice
LC transferred to LTR	QAR 100
Tracer	QAR 50
Issue of Shipping Guarantee/ Delivery Order	0.17% flat of invoice value. Minimum QAR 500

Swift, Courier and Postage	
Swift	LC Issuance: QAR 350
	Amendment: QAR 200
	Other SWIFT: QAR 150
Courier	International: QAR 300 Domestic: QAR 100
Postage	QAR 20
Inward Documentary Collections	
Bill handling commission	0.25% flat on the invoice amount. Minimum QAR 500
Avalization	Same as bill handling commission
Amending instructions	QAR 250
Payment charges	On our client QAR 150
	On Drawer USD 50 or equivalent
Release of documents free of payment	Same as handling charges
Transfer of documents to another banks	QAR 500
Returning documents	QAR 500
Safe keeping charges for unpaid/ unaccepted bills.	QAR 200 for pending documents after 2 weeks from date of advice
Tracers	QAR 50
SWIFT, Courier and Postage	
Swift charge	QAR 150
Courier	International: QAR 300
	Domestic: QAR 100
Postage	QAR 20
Export Letter of Credit	
Pre-advice of LC	QAR 200
LC advising	QAR 350
Amendment advising	QAR 350
LC advising through another bank	QAR 350
Amendment advising through another bank	QAR 350
Transfer of LC	0.25% of Letter of Credit value (Minimum QAR 1,000)
Transfer of amendment for value increase	0.25% of increase value (Minimum QAR 1,000)
Transfer of other amendment	QAR 1,000
Adding confirmation	Subject to Management approval. Charges differ based on bank/country risk. (Minimum QAR 500)

Extension of confirmation	Subject to Management approval. Minimum QAR 500
Negotiation commission	0.17% flat minimum QAR 500
Discrepant document	QAR 350
Settlement/ Payment	QAR 200
Reimbursement claim	QAR 350
Bills discounting	Subject to Management approval, Charges differ from case to case
LC expired unutilized	QAR 250
Tracers	QAR 50

#### Swift, Courier and Postage

SWIFT	LC advising: QAR 350
	Amendment advising: QAR 200
	Other SWIFT: QAR 150
Courier	International: QAR 300
	Domestic: QAR 100
Postage	QAR 20

#### Outward Bills under Collection

Bill handling commission¹	0.25% flat of the invoice amount. Minimum QAR 500
Amending Instructions	QAR 250
Payment/settlement	QAR 200
Tracers	QAR 50

#### Swift, Courier and Postage

SWIFT	Other SWIFT: QAR 150
Courier	International: QAR 300
	Domestic: QAR 100
Postage	QAR 20

#### Letter of Guarantee/Undertaking

Issuance of Guarantee/Undertaking	0.5% flat for minimum period of 3 months after 0.17% per month or part thereof. Minimum QAR 500
Amendment for value increase	Same as issuance
Amendment for validity extension	0.17% per month or part thereof. Minimum QAR 500
Other amendment	QAR 500
Advising of Guarantee	QAR 500
Amendment advising	QAR 300

#### SWIFT, Courier and Postage

SWIFT	LG issuance/advising: QAR 350
	Amendment advising: QAR 200
	Other SWIFT: QAR 150
Courier	International: QAR 300
	Domestic: QAR 100
Postage	QAR 20

#### Other Charges

Vessel /BL/ container investigation	QAR 150
Retrieving file from archive (store)	QAR 500
Credit Bureau Report	QAR 100

Terms and Conditions apply

Please also refer to our:

- 'Account' brochure
- 'Account terms and conditions' brochure

For further information please also visit  
ahlibank.com.qa or call us on +974 4420 5222