

Salary Payment Instructions

(To be attached with any salary processed through CD-ROM)



Date

We hereby authorise Ahli Bank QSC to debit our account as per the details and amount below to effect transfer of salary for our employees as per the details contained in the SIF (Salary Information File) that we have prepared and sent to the Bank on a Read Only CD-ROM along with a signed hard copy (enclosed with this request).

Salary Payment Instructions

Employer Name

Debit our Account No.

Salaries Due Date

Total Amount of Salaries (in Figures) QAR

Total Amount of Salaries (in Words) Qatari Riyal only

Salary Month Salary Year

No. of Staff Records in Salary File

Authorised e-mail Address

Terms & Conditions

We agree and confirm that:

- These terms and conditions shall govern salaries received through 'read only' CD-ROM format.
- We have read, agreed, understood and signed the terms and conditions of 'Wages Protection System'.
- We will send the salaries via CD-ROM and such data & information contained in the CD-ROM will be bounded to us. We hereby waive any liability over your side.
- Ahli Bank QSC will process the salaries as per the soft copy without any liability to the contents.
- The soft copy will be verified against this debit authority only for Total Amount of Salaries, Number of Staff Records in 'Salary Information File & Salaries Due Date'.
- We authorise Ahli Bank QSC to modify the date and time contents in the salary file for resubmission if the first submission was rejected for technical reasons not related to the contents of the file.
- Ahli Bank QSC will reject this application if ANY of the terms are not met, and will notify us through the authorised e-mail mentioned above in case of discrepancy or inability to process the instructions.
- We will submit the 'read only' CD-ROM along with a covering letter at least 3 working days before the due date.
- This form shall be governed in accordance with the laws and regulations of the State of Qatar, and the Qatari courts have jurisdiction to settle any dispute arising out of it.

Authorised Customer Signature 1	Authorised Customer Signature 2
Name <input type="text"/>	Name <input type="text"/>
Signature <input type="text"/>	Signature <input type="text"/>
Date <input type="text" value="DDMMYYYY"/>	Date <input type="text" value="DDMMYYYY"/>

For Bank Use Only

Received by

Processed by