

| #  | Opening account for entity (legal person)  | Local Entity | Foreign Entity |
|----|--|--------------|----------------|
| 1  | Account opening form   | ✓            | ✓              |
| 2  | Official letter specifying the authorized signatories  | ✓            | ✓              |
| 3  | Two sets of signature cards  | ✓            | ✓              |
| 4  | Copy of articles of association/establishment contract/memorandum and articles of association/certificate of incorporation                       | ✓            | ✓              |
| 5  | Copy of valid commercial registration for the entity (and for the parent entity if the entity is a branch)                                       | ✓            | ✓              |
| 6  | Copy of valid commercial license   | ✓            | ✓              |
| 7  | Copy of Emiri decision establishing the 'Government Institution' (for Government body)   | ✓            | N/A            |
| 8  | Letter from Ministry of Economy and Trade, General Accounting Department, for opening the account (for Government body)                          | ✓            | N/A            |
| 9  | Letter from the ambassador authenticated by Ministry of Foreign Affairs to open the account (for embassy)  | N/A          | ✓              |
| 10 | Copy of valid license issued by Ministry of Labor & Social Affairs ( <b>only for non-profit organization (private society and association)</b> ) | ✓            | ✓              |
| 11 | Copy of valid entity card (for local entity only)  | ✓            | N/A            |
| 12 | Copy of valid commercial registration (If the entity is practicing business in Qatar)  | N/A          | ✓              |
| 13 | Introduction letter or authenticated account opening form (If the entity is not practicing business in Qatar)                                    | N/A          | ✓              |
| 14 | Copy of valid QID (both sides) for citizen partners and authorized signatories   | ✓            | ✓              |
| 15 | Copy of commercial registration/license for entity partners  | ✓            | ✓              |
| 16 | Copy of valid passport including the resident permit page for resident partners authorized signatories   | ✓            | ✓              |

|    |   |   |   |
|----|---|---|---|
| 17 | Copy of valid passport including the visa endorsement page for non-resident partners authorized signatories | ✓ | ✓ |
|----|---|---|---|